

Minutes of Staff Council Meeting dated February 08, 2017

A meeting of the Staff Council was held on February 08, 2017 at 12.30 P.M. in the Committee Room of the College.

Members Present:

1. Dr. P.K. Sharma - Officiating Principal (In Chair)
2. Dr. Manjari Gopal
3. Dr. Jyoti Kohli
4. Dr. Neelam Mehta Bali
5. Dr. Ila Mehrotra
6. Ms. Minu Talwar
7. Dr. Gopal Rana
8. Dr. Sanjeev Kumar Verma
9. Dr. Ramji Dubey
10. Mr. Raghavendra Prapanna
11. Dr. Satveer Singh Barwal
12. Dr. Kailash Goel
13. Mr. Vinod Kumar. A
14. Ms. Rama Negi
15. Ms. Meenakshi Chawla
16. Ms. Nisha Arya
17. Ms. Mousumi Ghosh

Members Not Present:

1. Dr. Vandana Gupta (On CCL)

Business Transacted:

Agenda Item I

Academic Projections for the Proposed New Building of the College

The Officiating Principal apprised the Staff Council of the letter received by the College from the PWD asking for fresh requirements for the proposed new building of the College, proposed to be constructed on the alternative site/land measuring area 25866 sqm at PSP – IV adjoining Sector 16, Rohini allotted to Directorate of Higher Education, Govt. of NCT of Delhi for the construction of Maharshi Valmiki College of Education in lieu of plot PSP – IV adjoining Sector 17, Rohini.

After intensive discussions and deliberations, the following was unanimously resolved:-

- (a) The College would retain its identity as a college offering courses in teacher education approved/recognised by different statutory bodies, Govt. of NCT of Delhi and the University of Delhi, as required.
- (b) The following courses with the intake reflected against each may be proposed to be offered at the new building of the College which is proposed to be constructed on the alternative site/land

measuring area 25866 sqm at PSP - IV adjoining Sector 16, Rohini allotted to Directorate of Higher Education, Govt. of NCT of Delhi for construction of Maharshi Valmiki College of Education in lieu of Plot PSP - IV adjoining Sector 17, Rohini, subject to the approval of the Governing Body of the College, Govt. of NCT of Delhi, University of Delhi, NCTE and/or other statutory bodies such as RCI etc., as may be required -

S. No.	Name of the Programme	Duration	Units /Seats Proposed	Total strength of students
1.	B. Ed.	2 Years	5 (5 X 50 = 250 Seats)	500
2.	B. El. Ed.	4 Years	1 (1 X 50 = 50 Seats)	200
3.	M. Ed.	2 Years	1 (1 X 50 = 50 Seats)	100
4.	M.A. Education	2 Years	1 (1 X 50 = 50 Seats)	100
5.	B. Ed. (V.I.)	2 Years	1 (1 X 25 = 25 Seats)	50
6.	B. Ed. (M.R.)	2 Years	1 (1 X 25 = 25 Seats)	50
7.	B. Ed. (H.I.)	2 Years	1 (1 X 25 = 25 Seats)	50
8.	B.Sc. B.Ed./B.A. B.Ed. Integrated	4 Years	Possibilities to be explored.	
9.	Other short-term/add-on courses/ in-service teacher education programmes		Possibilities to be explored.	

Agenda Item II

Recommendations/decisions arrived at in the Second Meeting of the IQAC

The recommendations/decisions arrived at in the second meeting of the IQAC held on Dec 16, 2016 were shared with the Staff Council for deciding about their compliance by the target date set by IQAC. The following was decided:-

- (a) Organization of at least one Seminar in the area of the Foundation Courses: It was noted that the ICPR sponsored National Seminar on 'Epistemological and Logical Foundations of Education' organized by the College during 30 Jan - 01 Feb 2017 fulfilled the recommendation/decision of the IQAC.
- (b) Organization of Faculty Research Seminar on regular bases: It was resolved that the same shall henceforth be held every first and third Wednesday of the month with the first to be held on 15.02.2017 at 01.30. P.M. in the Committee Room of the College. Dr. Sanjeev Kumar Verma volunteered to be the first to present one.
- (c) Faculty Development Programme involving also Resource Persons other than the faculty members of the College: As per the IQAC decision, the College would organize one in the area of 'Measurement and Evaluation'. This same shall be held in the first week of March 2017 and Dr. Ila Mehrotra shall coordinate that. Proposals for further proposals of the kind were invited from the faculty members who would coordinate the same after they are approved by the College.
- (d) Tentative mid-term assessment to be shared with the students: It was resolved that the tentative internal assessment of students would be shared with them mid-term. It would be done on the College notice board. Both the internal assessment committee and the faculty members concerned would be responsible for the same.
- (e) Peer tutors to be appointed: Faculty members would ensure that this was done in their respective classes especially for the otherwise abled students.
- (f) Community work undertaken by the students to be structured and documented: It was resolved that more and more students would be encouraged to pursue community work. The College could adopt the cluster of settlements nearby. Dr. Ramji Dubey would formalize and oversee the community service work. Proposals other than this to be formally forwarded by the faculty members to the College that would be examined and if approved, would be undertaken under

the guidance of the concerned faculty member in such a manner that they neither clash mutually nor interfere with the routine of the College. It was decided that the College may issue certificates to the students for the community work undertaken by them after the same is certified by the concerned faculty in-charge etc.

- (g) Gender sensitization workshops to be organized for all students: Dr. Raghavendra Prapanna would be the in-charge for the same. Resource Persons can be invited from outside as well. At least one workshop was decided to be organised by him by the target date set by IQAC.
- (f) Environmental Awareness: It was informed by Dr. Ila Mehrotra that an Environmental Awareness Club was already in place working under her guidance and its activities are being documented.
- (g) Placement Cell: It was decided that besides its routine function that was being initiated/ streamlined, the placement cell should also invite schools in an organised/ planned manner after getting approved by the College, to conduct workshops on specifically identified themes for the students of the College. The programmes, besides getting the prior approval of the Principal, would be planned in a manner so that they do not interfere with the other programmes of the College. Dr. Gopal Rana, Convener, Placement Cell Committee would be in-charge of the same.
- (h) Alumni Association: Dr. Satveer Singh Barwal was requested to call a meeting of alumni by the target date and ensure that the elections are held. It was decided that the process of registration of Alumni Association would be initiated soon.
- (i) Occasional Papers may be published as and when the College gets a few worth the same.

Agenda Item III

Schedule of Internal Examinations for Academic Session 2016 -17

It was decided that the Internal Examination for B.Ed. I Year students would be held during Feb 20 – Feb 25, 2017 and for B.Ed. II year students during 21 Feb - 22 Feb, 2017. It was resolved that the maximum marks and duration of the respective papers would be exactly as per the details specified for the B.Ed. I & II year annual examinations of the University of Delhi. It was resolved that all faculty members would submit the internal examination question papers to the internal assessment committee latest by Feb 15, 2017. It was also resolved that the faculty members shall display the internal examination marks of students for their respective papers latest by March 20, 2017 under intimation to the Internal assessment committee as also the College. The marks shall be displayed by the faculty members on the college notice board and a copy of the same shall be submitted by them to the College latest by 20 March 2017.

Agenda Item IV

Field Observation Programme for B.Ed. I Year students: Institutional Visits

It was decided that the four Institutional Visits for the B.Ed. I year students for completing their Field Observation Programme would be organized by the SEP and Field Observation Committee during March 01 – 04, 2017.

Agenda Item V

SEP Assessment in respect of the B.Ed. II Year students

The SEP committee informed the house that except for seven faculty members, the SEP assessment has not been submitted by others to the committee as was requested. It requested the faculty members again to submit the SEP assessments of B.Ed. II year students both mid-term and final as was resolved by the staff council at its earlier meeting. It also urged the rotation supervisors to submit their assessment as per the break-up that had already been decided in the staff council meeting earlier.

Agenda Item VI

Any Other Item with the permission of the Chair

- (a) It was decided that the Annual Picnic would be organized on Feb 27, 2017.
- (b) The second year students would visit various institutions under their Inclusive Education Course for two days during March 01 - 04, to be organised by their respective teachers in coordination with each other and under intimation to the College.
- (c) The lean attendance of students in many areas was noted as a matter of concern. The matter was deferred for discussion in the next meeting.
- (d) As requested by some pedagogy teachers it was resolved that for one week after the internal tests, 2 - 3 pedagogy classes shall be planned for the B.Ed. II year students in the space wherever available in the time table. If further needed, they may be planned for one more week.

The meeting concluded with a vote of thanks to the Chair.

Dr. Neelam Mehta Bali
Secretary, Staff Council

Dr. PK Sharma
Officiating Principal